

MINUTES OF THE MEETING OF THE CARSON MONTESSORI SCHOOL GOVERNING BOARD

August 26, 2024

4:30pm

CALL TO ORDER

The Regular Meeting of the Carson Montessori School Governing Board was called to order at 4:35pm by President Gary Ailes.

1. ROLL CALL:

Members Present

Gary Ailes, President
Karin Kreizenbeck, Member
Patricia Carpenter, Member
Scott Morrison, Secretary
Mary Kay Kinne, Member
Jessica Daniels, Principal
Kate Ventrice, Finance Manager
Kristie Chagoya, Office Manager
Sarah Lobsinger, Vice Principal

Members Absent

Ron Pedersen, Member
Ben Steele, Vice President
Mary Ellen Radtke

2. PUBLIC COMMENT

There was no public comment at this time.

3. ACTION TO ADOPT THE AGENDA

It was moved by Member Carpenter, seconded by Member Kinne **to accept the August 26, 2024 agenda.**

Motion carried unanimously.

4. Discussion and possible action to accept, accept with conditions, to approve Board Meeting Minutes for May 21, 2024 – **for possible action**

It was moved by Secretary Morrison, seconded by Member Carpenter **to accept the Minutes for May 2024 board meeting, with the correction of item 14- strike board training as there was none.**

Motion carried unanimously.

5. Review of Religious and Medical Immunization Exemptions

Board received copies of all Medical and Religious Exemptions for approval and signature

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6. Discussion and possible action to accept, or accept with conditions, year-end financial statement for school year 2023 as provided to auditor Dave Silva- **for possible action**

It was motioned by Member Kreizenbeck and seconded by Member Kinne-
to accept the unaudited financial statement for school year 2023-2024

Motion carried unanimously.

7. New hires and school staffing for 2025-2026 school year

Increase in expenses as many new staff filling positions are sharing the position which results in added expenses due to two people being benefited

8. Discussion and possible action to accept or accept with conditions, to declare a 1st grade teacher as critical needs
for possible action

It was motioned Member Kreizenbeck and seconded by Member Carpenter-
to declare a 1st grade teacher as critical needs

Motion carried unanimously.

9. Discussion and possible action to accept Sarah Lobsinger as an additional signer for the CMCS bank Accounts-**for possible action**

It was motioned by Secretary Morrison, seconded by Member Kreizenbeck-
to accept Sarah Lobsinger as an additional signer for the CMCS bank accounts

Motion carried unanimously.

10. Discussion on Facilities Subcommittee– **for information only**

- Principal Daniels is working with the Carson City Master Planning Committee
- 2 subcommittee members will now be taking over the PTO- Mia Roberts and another parent which will help with fundraising efforts for repairs to current facilities since currently general contractor John Erle Daniels does most of them at no charge to CMCS.
- Secretary Morrison would like to have a meeting with Principal Daniels and Vice Principal Lobsinger to discuss an agreeable description of what the Facilities Subcommittee will offer

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11. Discussion regarding the process for Charter renewal - **for information only**
- Carson City School District responded they intend to sponsor CMCS again and are ready to meet and set dates
 - Official letter was sent to Carson City School District office to Superintendent AJ Fueling stating charter renewal was in the process and requesting submission date

12. Principal's Report
- Plan of succession is in place for Sarah Lobsinger
 - RTI and MTSS are up and running
 - Playground has been repaired and grass has been added
 - Professional Development has started for staff

13. Board member resignation-**for information only**

- Board member Ron Pedersen intends to submit his resignation to the board in a personal letter

14. Requests for Future Agenda Topics

- Financial information to come from Kate Ventrice after discussions with Dave Silva, auditor

15. Future Meeting Dates:

- **Next meeting tentatively scheduled for first week of December-TBD**


16. Public Comments (**Discussion only; no action**)

*Final period of Public Comment to allow public comment on any matter within the Board's jurisdiction, control, or power. Comments may be made by members of the public on any matter within the authority of this Board. Although members of the Board may respond to questions and discuss issues raised during Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to sign in, identify themselves for the record, respect any time limitation of three minutes imposed, and not simply repeat comments made by others. **for discussion only***

- **No public comment at this time**

17. **ADJOURNMENT to Board Training**

There being no further business to come before the members of the Board in public meeting; President Gary Ailes declared the meeting adjourned at 5:30pm



Scott Morrison, Secretary

12-17-24
Date